

NOTICE INVITING TENDER

NIT No.ATPO/ASIDE/S-Device/MDTC/2011/81

Date: 5th March'2012

Assam Trade Promotion Organisation is inviting sealed tender from reputed companies having experience in the related fields for supply, installation & commissioning of security & communication devices at the Maniram Dewan Trade Centre (a unit of Assam Trade Promotion Organisation).

The tender document can be obtained from Assam Trade Promotion Organisation (ATPO), NH-37, Betkuchi, Guwahati-781 035, Kamrup, Assam up to 7th March' 2012 on payment of non refundable tender fee of Rs.1000.00 (Rupees one thousand) by Bank Draft or Cash only.

The last date of submission of Tenders is up to 2.00 PM of 21st March' 2012 and shall be opened at 3.00 PM on the same day in presence of the Bidder(s) or their authorized representative(s).

The detailed scope of work and requirement of the purchaser for this project are specified in the RFP along with details of technical and functional requirement for the project.

The RFP is issued by General Manager, ATPO

A) **Brief Scope of work:**

- a) Supply, Installation and commissioning of Single Zone DFMD (Door Frame Metal Detector) with battery backup and battery charger at Maniram Dewan Trade Centre.
- b) Supply, Installation and commissioning of HHMD (Hand Held Metal Detector) with battery charger at Maniram Dewan Trade Centre.
- c) Supply, Installation and commissioning of IP Video Surveillance System with Online UPS Power Backup at Maniram Dewan Trade Centre.
- d) Supply, Installation and commissioning of Walki-Talkie with battery charger sets for use by Security personnel at Maniram Dewan Trade Centre.

B) **Procurement of bid documents:**

The tender document can be purchased from 23rd February, 2012 to 7th March, 2012 on payment of non refundable tender fee of Rs. 1000.00 (Rupees One thousand) only by demand draft or Cash in favour of, "Assam Trade Promotion Organisation". The detailed Tender Document, once purchased, cannot be returned, resold, transferred, or reassigned; and there shall not lie any claim on <Assam Trade Promotion Organisation> for refund of tender fee, payment of expenses incurred etc.; and <ATPO> shall not be responsible in anyway for any damage, loss etc.,

consequential or otherwise, to any purchaser of the said Document on this account. The bidder must affix a Court Fee Stamp of Rs. 8.25/-or more in the place provided on the original Tender document

The tenders will be received at <Maniram Dewan Trade Centre, (A unit of Assam Trade Promotion Organisation, NH-37, Betkuchi, Guwahati-35 > upto <2.00 pm of 21st March 2012>

Note: This Tender Document is not transferable.

C) Eligibility Criteria: (Submit proof of eligibility criteria)

Legal entity of the bidder

The bid is open to the following:

- i. Companies registered under the Companies Act, 1956.
- ii. Partnership Firms registered in India,
- iii. Societies registered under the Societies registered under the Societies Registration Act, 1860 or the Indian Trust Act, 1882
- iv. Sole proprietorship firms whose proprietor is a resident in India as per the Income Tax Act, 1961

Turnover & Profitability

- i. The bidder should have an annual turnover of at least Rs. <50 lacs> for the three financial years <2008-09, 2009-10, 2010-11>.
- ii. The bidder should also have a positive Profit After Tax for each of the three financial years.

Experience

- i. The bidder should have been in the business for at least three years as on 31.3. 2011
- ii. The bidder should have supplied/installed/ implemented/ developed atleast <3> orders/ contract, value of each of which exceeds Rs. <30 lacs> during the last three financial years.

Registration & licenses

The bidder should have the following:

- i. Permanent Account no. under the Income tax Act,
- ii. Registration under the Assam Value Added Tax Act
- iii. Registered for Service tax

General criteria

- i. The bidder should not have been blacklisted by any institution of the Central or State government on ground of involvement of the bidder in corrupt or fraudulent practices for the last 5 years
- ii. The bidder should have an office in the state

Eligibility criteria for supply of goods:

- i. The bidder should confirm that the products are not end of life products.
- ii. The bidder should confirm that the products are fully compatible with

GNU/LINUX distributions as and where applicable. The bidder should ensure that all hardware/ software comply with Free software and open standard as and where applicable.

iii. The bidder should submit valid letter of authorisation from the OEM.

iv. The bidder should undertake to provide support, spares, patches for the next <7 years>

D) Earnest money:

The bid document must be accompanied by the Earnest Money Deposit of Rs. <75000 (Seventy Five Thousand only)> in the form of a demand draft in favour of <Assam Trade Promotion Organisation> payable at <Guwahati>.

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the purchaser will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

E) Bid Evaluation:

The bid evaluation will be done by calculating the Total score, which will be sum of the weighted score of the technical and commercial scores. The bidder scoring the highest Total score will be awarded the contract. The weights given to Technical and commercial score shall be <60:40 respectively>

F) Key Events:

Sl	Event	Date & Time
1	Period of sale of bid	<06/02/12 to 2.00 PM 23/03/12>
2	Last date of receipt of prebid queries	<-03-2012>
3	Last Date for Submission of bid	<28-03-2012>
4	Date and time of Opening of Pre-qualification and Technical Bid	<3.00 pm on 28-03-2012>
5	Date and time of opening of commercial bid	<to be notified later>
6	Single point of contact	<General Manager, ATPO> Email id:mdtcatpo@gmail.com Phone:98640-67496
7	Place of issue of Bid Document; and venue of Pre Bid conference, Bid submission, and opening of Technical and Commercial Bids	MANIRAM DEWAN TRADE CENTRE (A UNIT OF ASSAM TRADE PROMOTION ORGANISATION)

Date: 5th March'2012

General Manager, ATPO

Place: Guwahati